

Rose City Soccer Club

BOARD MEETING MINUTES

January 24, 2010

ATTENDEES:

- Anne Fetters, Jeff Fetters, Erik Surbrook, Rob Gabris, Sandra Ruff, Julie Carter, Cindy Noordijk, Carrie Crandall, Robin Peterson

TOPIC: Website Development

PRESENTER: Erik Surbrook

NOTES:

- The initial website will “go live” by January 31st.
- Erik will coordinate website development through “go live”, then will work to transition webmaster duties to Frank Gazzo
- At “go live” there will be a domain transfer that takes 2-3 days to complete – the existing website will be closed and the new website will come online at www.rosecitysoccer.org (the name address as the current site)
- \$29.99 was already paid to the existing webhost for the next 3 months service. It is unlikely this will be refunded, even if the domain is transferred
- Content owners/volunteers will be identified who are responsible for managing specific web pages, and coordinating changes to their pages with the webmaster.
- The initial site will consist of the following pages (w/content owners identified):
 - Home page (Erik/transition to Frank)
 - Soccer Programs (Erik/transition to Frank)
 - Fall Rec
 - Fall Kick & Chase
 - Fall Rec Plus
 - Spring Rec
 - Madison Soccer Camp
 - Registration (Rob/Erik)
 - Spring Coaches Registration
 - Spring Player Registration (for new players only)
 - Coaches Corner (Cindy)
 - Volunteers/Contact RCSC (Erik)
 - Volunteer roles/job descriptions (Carrie)
 - Contact info for current volunteers
- The following pages may (or may not) be developed after “go live”
 - Online Store
 - Team Sites
 - Equipment
 - Board Room
 - Volunteer Program

TOPIC: Spring Soccer

PRESENTER: Rob Gabris

NOTES:

- Rob will coordinate with PYSA
- Team signups typically open in February
- Coaches will organize spring soccer with their teams
- The website will be used to register new players with PYSA
- New players will pay a \$20 league registration fee
- Rob will email coaches in about a week with details and announcing the new website
- Parent & Coach Code of Conducts should be added to registration forms

TOPIC: Bylaws

PRESENTER: Julie Carter

NOTES:

- Julie has drafted changes and distributed via email
- Erik will forward the email to attendees who did not receive Julie's email
- Attendees will review the proposed changes return & send comments (if any) to Julie by February 7th (two weeks before the annual meeting)
- Julie will then prepare a final draft and email the proposed changes to club members by February 14th (one week before the annual meeting)

TOPIC: Coach Appreciation Event/Annual Meeting

PRESENTER: Cindy

NOTES:

- Event will be at Brick Oven Pizza on Sunday February 21st at 4pm
- Coaches and spouses will be invited
- Proposed Agenda (and presenters)
 - I. Appreciation/Club Update (Jeff)
 - II. Spring Soccer/PYSA (Rob)
 - III. Website Presentation (Erik)
 - IV. Bylaws (Julie)
 - V. Feedback
 - VI. Vote
 - VII. Soccer Camp (Anne)
- Cindy will coordinate the event (evites, etc.)

TOPIC: Board Membership

PRESENTER: Robin Peterson

NOTES:

- The following board members and volunteers were identified or nominated
 - President: Jeff Fetters
 - Vice President/Registrar: Erik Surbrook
 - Treasurer: Karin Steuer
 - Secretary: Robin Peterson

- Head Coach: Cindy Noordijk
- Community Outreach/Madison Camp: Anne Fetters
- PYSA Rep: Rob Gabris
- Equipment/Uniforms: Carrie Crandall
- Fundraiser: Sandra Ruff
- New board members were approved by unanimous vote of current board members

TOPIC: Scholarships

PRESENTER: Anne Fetters

NOTES:

- The general guidelines used to award scholarships in the past were discussed, including free and reduced lunch status of participants
- No resolutions were made regarding scholarships for 2010

TOPIC: Budget

PRESENTER: Robin Peterson

NOTES:

- 2009 year-end financial have been prepared and were summarized by Robin
- 2009 revenues were approx \$31k
- 2009 expenses exceeded revenues by approx. \$1,400.
- Carrie presented a bill for fall medals which was resolved to be paid
- Current cash balance (checking + savings) is approx. \$10,000 (after paying for the medals)
- \$10,000 was discussed as a target “minimum balance” for the club to maintain
- Anne said there is an accountant who has prepared club returns in the past and will prepare the 2008 and 2009 tax filings at no charge
- Robin will work with Anne to begin transitioning Treasurer duties to Karin Steuer, including the filing of tax returns